# SUBASH CHANDRA PATRA

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**MIDDLE MANAGEMENT PROFESSIONAL**

**~ IT Infrastructure Management ~**

**PROFILE SUMMARY**

* Result-oriented Professional & Certified Internal ISO Auditor with **over 15 years** of experience in IT Infrastructure Management, Application Management, Project Management, IT Budgeting, Vendor Management, System Implementation, Patch Management and Team Management with Virtualization & Maintain of DB Server.
* Skilled in ERP Installation & Implementation of IC Soft 4.0
* Proficient in taking daily backup of SQL servers, General Files, Payroll systems & critical user data thru Arcserve Backup Software.
* Expertise in mapping client’s requirements, custom designing solutions & troubleshooting for complex Information Systems Management – Infrastructure/ Project Management
* Swift in executing projects with competent cross-functional skills and making sure on time deliverables within cost parameters
* Pivotal in defining and implementing IT policies, procedures and best practices
* An enterprising leader with skills in leading engineers for hardware and software maintenance towards accomplishment of common goals

**SKILL SET**

IT Infrastructure Management

Project Management

Networking Operations

Vendor Management

Application Management

Client Relationship Management

Server Management

System Administration (Windows)

Report Documentation & Budgeting

**WORK EXPERIENCE**

**Since Sep 2018 with Western India Forgings Pvt.Ltd, Pune**

**Manager IT**

**Role:**

* Monitoring end-to-end IT Hardware, Software, Video Conferencing Systems, Networking, EPBAX & VOIP, CCTV

Surveillance, Attendance and Access Control Systems at Corporate Office & Plants.

* Supervising IT Systems, LAN/ WAN, client’s PCs wherein leading team towards ensuring smooth operation of various IT services in multiple location and Manufacturing Plant.
* Skilled in ERP Installation & Implementation of IC Soft 4.0 with Backend SQL 2014.
* Configuring, managing active directory for Windows Servers 2012 R2
* Administering:
	+ Windows corporate domain, workstations and servers located at corporate office and plant
	+ Creation of user ids, controlling privileges, defining security policy of users in Windows
* Instituting maintenance of:
	+ Enterprises Storage Server of IBM Storwize V3700
	+ Microsoft vSphere Client for Operation Management.
	+ **Arcserve** r16.5 SP1 for Scheduling Backup & Restore.
	+ Managing McAfee Endpoint Protection Suite.
	+ Payroll systems, thumb pouching system and access control at corporate office & plant
	+ IT inventory and conducting regular audits for reliable Stock.
* Preparing monthly uptime, backup reports and updating the same to senior management
* Licensing & Renewal of various software packages, client OS and servers
* Managing Google Apps e-mail server & Managing of corporate admin
* Conducting periodically various IT related training among the different departments as per Needs.
* Managing & Maintain CCTV Surveillance of the 61 Cameras.

**October 2013 to Aug 2018 with Citrus Processing India Pvt Ltd., Nanded**

**IT Lead**

**Role:**

* Monitoring end-to-end IT Hardware, Software, Video Conferencing Systems, Networking, EPBAX & VOIP, CCTV

Surveillance, Payroll (HR Mantra) Attendance and Access Control Systems at Corporate Office & Plant

* Supervising IT Systems, LAN/ WAN, client’s PCs wherein leading team towards ensuring smooth operation of various IT services in multiple location and Manufacturing Plant.
* Skilled in ERP Installation & Implementation of Microsoft Dynamics AX 2012 with Backend SQL 2014.
* Configuring, managing active directory for Windows Servers 2012 R2
* Administering:
	+ Windows corporate domain, workstations and servers located at corporate office and plant
	+ Creation of user ids, controlling privileges, defining security policy of users in Windows
* Instituting maintenance of:
	+ Enterprises Storage Server of IBM Storwize V3700
	+ VMware Venter Server 5.5 for Virtualization & vSphere Clint for Operation Management.
	+ **Arcserve** r16.5 SP1 for Scheduling Backup & Restore.
	+ Managing McAfee Endpoint Protection Suite.
	+ Payroll systems, thumb pouching system and access control at corporate office & plant
	+ IT inventory and conducting regular audits for reliable Stock.
* Preparing monthly uptime, backup reports and updating the same to senior management
* Licensing & Renewal of various software packages, client OS and servers
* Managing Microsoft Office 365 e-mail server, Skype & Yammer, troubleshooting of corporate admin
* Conducting periodically various IT related training among the different departments.
* Managing & Maintain CCTV Surveillance with Image 20-20 Software for the 60 Cameras.

**Highlights:**

* Acknowledged as Certified Internal ISO Auditor

**Nov 2011 to Oct 2013 with KraftPowercon (I) Pvt Ltd., Pune**

**Manager – IT**

**Role:**

* Configured & managed Active Directory for Windows Servers
* Supervised a team of engineers for hardware and software maintenance
* Monitored administration of:
	+ Windows corporate domain, workstations and servers located at head office and at remote sites
	+ AutoCAD 2012 and EPLAN server for Design Department
* Maintained Tally Server, created users and enabled/ revoked privileges
* Monitored critical legacy ERP Systems integrated with Tally
* Created user ids, controlled privileges and defined security policy of users
* Supervised IQuinox e-mail server wherein instituted troubleshooting and fine tuning of mail queue/ routing
* Liaised with Google for Google Apps mail services

**Highlights:**

* Acknowledged as Certified Internal ISO Auditor

**PREVIOUS WORK EXPERIENCE**

**May’10 to Oct’11 with Residency Club (Bramha Group), Pune**

**System Manager**

**Jun’05 to Apr’10 with Jagadamba Auto-components Ltd., Pune**

**Assistant Manager - IT**

**Apr’03 to Jun’05 with Chordia Food Products Ltd., Pune**

**EDP Officer**

**Apr’01 to Mar’03 with Rahul Transport Pvt. Ltd., Pune**

**System In-charge**

**CERTIFICATION**

2015 ITIL V3 Certification (Registration No.: 5492348.20454103)

**TRAINING ATTENDED**

* 2015 Server Virtualization & Storage (Basic Training)
* 2015 Microsoft Certified Systems Engineer (MCSE)
* 2015 Microsoft Certified Systems Administrator (MCSA)
* 2015 Cisco Certified Network Associate (CCNA)

**IT SKILLS**

Operating System: Windows 2000, Windows XP, Windows 7/ 8.1, Windows 10, Linux

Servers: Windows 2000, 2003, 2008 & 2012 R2 Servers Windows 2012 Data Centre

Network Switches: Cisco Catalyst 3850 & 2960 S Series

Firewall: SonicWALL TZ 205 & NSA 4600

Database: Oracle, SQL Server 2008 R2 & 2014

Network Design: Design, Implement and Monitor WAN, LAN, WLAN multiple sites

Surveillance: CCTV Design, Implement and Monitor for 61 cameras

**ACADEMIC DETAILS**

2006 MBA in IT & Systems from Tilak Maharashtra University, Pune

2000 Post Graduate in Computer Applications from NIIT, Chennai

1997 MA from Berhampur University, Berhampur, Odisha

**PERSONAL DETAILS**

Date of Birth: 16th October 1975

Contact Address: Flat No-9, Pradnyaraj Angan,Rajendri Nagar, Anand Park,Wadgaon Sheri,Pune-411 014

Language Known: Oriya, English, Hindi and Marathi